

J/CCSPAT BOARD MEETING MINUTES  
TYLER, TX  
October 13, 2006

Members Present

Cindy McAlister  
Sherrie Lang  
Debbie Kelley  
Marie Light  
Gaynelle Hayes  
Arnold Ramirez  
John Baker  
Vickie Geisel  
Eddie Sandoval  
Seldon Mapel  
Kathy Kelley

Members Absent

LaRonda Ashford  
Mike Farnell

The meeting was called to order by President Sherrie Lang at 7:45 am.

**Roll Call**

Secretary Marie Light called the roll.

**Minutes**

The minutes were read and corrected. Gaynelle moved to accept the corrected minutes and John Baker seconded them. Motion passed.

**Financial Report**

There were no changes since the last meeting.

**2006 Conference**

Vickie said there were 93 registered for the conference and that the conference should pay for itself. The hotel did a good job with food, etc. Vickie would like the cameras returned to Debbie. Also, Vickie would like to do something for Kenny. Gaynelle suggested writing a letter to the management would be beneficial. Certain people who were especially helpful should be named in the letter and it should be on J/CCSPAT stationery. Vickie will do one on Tyler Jr. College letterhead. Arnold suggested sending letters to the three colleges for hosting the conference. Sherrie said she will send these. Vickie suggested doing something for new members in the future. Sherrie thanked Vickie and her staff.

**2007 Conference**

There was a discussion on the hotel for the Ft. Worth conference. Gaynelle said maybe Eddie can email members information about other hotels, prices, etc. Eddie said Green Oaks has lots of space and low rates. We might have a short walk to meeting rooms. Seldon asked if we set aside money to get the conference started. John Baker said \$2500 if the host wants it. Lola said that maybe letters from previous hotels that we have used and paid on time would be helpful. Gaynelle asked about parking fees for downtown hotels. Eddie said he will meet with people from other campuses. Vickie said she will send evaluations to Arnold for CEU information and to Eddie for next year.

**Vacant Board Positions**

Sherrie has the following names for possible positions on the board:

Richard Vela – Tarrant County Community College  
LuAnne Bourland – Trinity Valley Community College  
Lonzetta Smith – Tarrant County Community College

Carolyn Beck – Trinity Valley Community College  
Mary Page – Houston Community College  
Don Stafford – Blinn College  
Mike Scott – North Central College  
Barbara Thomas – Paris Jr. College  
Jean Metcalf – Grayson County College

A discussion of requirements followed. Gaynelle said we should stick to the rules in the by-laws. Sherrie will contact all applicants and ask them to submit a bio. Also, she will let them know the criteria for attending board meetings.

John Baker will verify that they are all current members, and Sherrie will keep the board members informed.

**Fees for retired members**

A discussion followed concerning reduced rates for retired members. Gaynelle asked about defining “retired”. It was decided to table it until the February meeting. Meanwhile Lola will research it and a decision will be made in February.

**Scholarships**

Arnold suggested that we offer scholarships to colleges that are not represented at the conference. John Baker reminded us that John Bicknell personally contacted people at ACC and got no response. Discussion followed.

Gaynelle mentioned that the 2008 conference needs a host. Discussion followed.

**Travel for board members**

Discussion followed about paying travel for the Feb. and June board meetings. It will be tabled until the Feb. meeting.

The meeting was adjourned at 8:45 am.

Respectfully submitted

Marie Light, Secretary