

J/CCSPAT BOARD MEETING MINUTES
FEBRUARY 23, 2006
HOUSTON, TX

Members Present

Sherrie Lang
Debbie Kelley
Marie Light
Michael Farrell
Gaynelle Hayes
Carmen De Luna-Jones
Arnold Ramirez
LaRonda Ashford
Kathy Lockwood
John Bicknel
John Baker

Members Absent

Vickie Geisel
Paula Vastine
Lolo Mercado
Eddie Sandoval
Becky Greene
Seldon Maple
Lola Redmond
Mary Carla White

The meeting was called to order at 10:00 am by Sherrie Lang, President. She welcomed everyone to the meeting.

Minutes

There were two corrections to the minutes of the last meeting – two names were omitted from those members present. The minutes were accepted with the corrections. Gaynelle made the motion and John Bicknel 2nd.

Treasures Report

John Baker gave the treasurer's report. He said that the last statement was off by 40 cents. We have a current balance of \$42,568.47.

Travel Reimbursement

Travel reimbursement was discussed and it is only for the June board meeting. John Bicknel moved to accept the treasurer's report and Carmen 2nd.

Committee Reports

Sherrie asked for standing committee reports – there were none.

Membership

Sherrie would like to try some new strategies to increase the membership and she asked for suggestions.

Suggestions:

We might target those who attended the last conference.

We should contact all members.

We could have membership brochures.

We need to contact prospective members one-on-one, starting with members.

Institution membership was discussed. John Baker said it had been voted down once and Carmen said she had looked into it at one time and it was not approved by the board. It was suggested that we make membership good through 2007, but Gaynelle said it probably would not make much difference. It was then decided that it would be too confusing because the membership is included in the conference registration fee.

New Positions

Michael Farnell has agreed to be parliamentarian. He purchased two books for the organization on parliamentary procedure and will be reimbursed for them.

Kathy Lockwood is the new historian. Sherrie explained what the position is and that Paula Vastine has the scrapbooks. Debbie said she will send pictures from the conference to Kathy to put in the scrapbook.

Becky Green is the newsletter person.

Awards – no report.

Research

People can contact LaRonda from information obtained on the website. Carmen will make sure it is updated.

Legislative – no report

Workshops

Arnold said that we can award CEUs if we have a workshop on any campus and he'll also look into CEUs for the next conference.

Website

Carmen said the licensure is paid for. Updates are scheduled for March and pictures of board members will be included on the website. Gaynelle said a composite picture of the board would be good. Carmen will post the conference information soon. Board members should email Carmen by March 15 for any changes and send or email a picture to be put on the web. Arnold asked if Tyler Jr. College was going to do any breakout sessions on the workshops they did. He suggested linking the information to our webpage. Sherry said that we added a link from our website to TCCTA and theirs to ours. Debbie suggested if we could get links to other websites we could expand our coverage.

Scholarships

Carmen said the winner's picture is on the web and she read a letter from the winner. She made Bs in her classes. It was suggested that we advertise scholarships for a current student instead of waiting for the fall. Gaynelle would rather wait for fall. Debbie suggested we send out a postcard to universities. Gaynelle suggested an application packet. Marie suggested an attractive flyer be made that would have scholarship information as well as other information about J/CCSPAT and the upcoming conference. John Baker suggested we use the website but get the word out. LaRonda suggested we send the flyers/postcards to specific departments. Gaynelle said the flyers could be

posted on bulletin boards. Also suggested: we develop a flyer and we each share information with universities in our areas. We could put it on the website and each person download it. Sherry said she would divide up the state among the board members and we will all be responsible for getting them out. Arnold suggested developing a mailing list for future reference. Also, for community colleges we could send them to several departments. Kathy offered to make the flyer and Sherrie will assist her.

2006 Conference

Debbie: the hotel is nice and has a huge area. There will be a live band on the first night. On Thursday there will be a bus to the local winery for wine tasting and a tour. Dancing was discussed and Debbie said there will be room and she could move the reception to the ballroom. Trinity Valley and Kilgore are helping with the conference. Carriage rides around the winery will be available for a small fee. The Rose Festival will be starting that weekend following the conference. The conference title is "Rising to the Challenge." Board members were reminded to bring door prizes. Gaynelle mentioned to include directions to the conference.

2007 Conference

Eddie Sandoval was absent and someone will contact him to find out about the 2007 conference. Dallas/Ft. Worth is our target for the 2007 conference.

Vacant Board Position

Debbie recommended Cindy McAlister at Kilgore College for the position on the board. Debbie will make sure she will be available for the meetings and a member in good standing.

New Business

The June board meeting was discussed. Debbie had invited us to Tyler but it was decided it is not centrally located, so it will be in Austin. Sherrie will look into the location and try to get it closer to the airport for convenience for those who fly. The date for the next board meeting is June 22nd from 10:00 am to 3:00 pm.

Regional Workshop

LaRonda suggested doing a regional workshop in Houston – something to do with developmental classes and students. She would like to have it sometime before the end of July. She'll try to get the college to help out financially. Discussion followed and it was decided to give LaRonda permission to host a regional workshop.

The meeting was adjourned at 1:50 pm.

Respectfully submitted

Marie Light, Secretary