

J/CCSPAT Board Meeting Minutes
February 21, 2008

Agenda

I. Call to Order: Dr. LaRonda Ashford
Kathy Kelley called meeting to order for Dr LaRonda Ashford until her arrival.

II. Welcome Dr. LaRonda Ashford

III. Roll call Dr. Vickie Geisel

Dr Deborah Kelley will take minutes for Dr. Vickie Geisel in her absence.

Members present: Marie Light, Dr. Gaynelle Hayes, Eddie Sandoval, Jean Metcalf, Mary Page, Kathy Kelley, Michael Farnell, Mike Scott, Dr. Debbie Kelley, John Baker, Dr. LaRonda Ashford, Arnold Ramirez, Dr. Don Stafford, and Lola Redmond.

Absent: Paul Goertemiller, Dr. Vickie Geisel

IV. Approval of Minutes Dr. LaRonda Ashford

Mary Page moved that the minutes be approved as presented; Jean Metcalf seconded to accept them. The minutes were approved.

V. Financial Report John Baker

Treasurer's report, which was handed out by John Baker, showed:

\$10,360.95 is the deposit total

\$10,787.99 is the expenditures total

\$39,448.98 is the total balance for all accounts

The conference hotel bill was not received at the end of the conference - Eddie Sandoval will see about securing another copy that can be added to our records.

We are down approximately \$400 since the conference.

Some mistakes have been found concerning the credit cards and purchase orders. Three payments have yet to be processed. If these payments are collected then the balance of expenditures and credits will be almost identical.

Dr. Gaynelle Hayes talked about the credit card fee that goes with the use of credit cards. Eddie Sandoval mentioned that TCC couldn't process the card because of those charges and so much time going by. John Baker has tried to contact all 3 by email but doesn't have a resolution yet.

The decision was made not to take credit cards because of the fees. The form will be changed accordingly so we won't have this problem for the next conference.

VI. Standing Committees

a) Membership

Richard Vela

Board membership was discussed and the bylaws were discussed. Our board members are diminished and we have had people wanting to be on the board, but were not members long enough. Mike Farnell suggested being a member for at least 1 year.

Eddie Sandoval did a motion to change the wording in the bylaws to say in good standing and membership for at least 1 year. Dr. Gaynelle Hayes suggested we put an asterisk to define good standing. Mike Farnell suggested 1 year prior or preceding to applying for the board. Dr. Gaynelle Hayes seconded the motion. Kathy Kelley called for a vote and it carried unanimously.

Richard Vela indicated that we have 73 paid members and these names have been added to the J/CCSPAT website.

A disc of pictures from the conference has been given by Kathy Kelley to be posted on J/CCSPAT's website. She will be reimbursed for her expenses.

b) Historian - no report

Kathy Kelley

c) Awards - no report

Eddie Sandoval

d) Research

Dr. LaRonda Ashford

Letters have been sent to various programs to get some applicants for the Darrell Truitt Award.

e) Legislative - no report

f) Professional Development - no report

Arnold Ramirez

VII. Other reports

VIII. Old Business

a) Website - it was reported that corrections have been

b) J/CCSPAT Scholarship - Jean Metcalf is putting together a mail out to get the scholarship info to students who want to apply. At present we offer a \$500 scholarship for undergraduate and \$1000 for graduate studies. Increasing this amount was briefly mentioned. This will go on the June agenda of business.

Dr. LaRonda Ashford indicated that the form is on FasWeb.com and she sent out letters to various community colleges and universities. Dr. Gaynelle Hayes mentioned that those that are further along in their program would have a better GPA, etc.

c) 2008 J/CCSPAT

Kathy Kelley

- Oct. 15-17, 2008
- Hilton Houston Westchase - conference hotel

- Room rate - \$125 a night
 - Virtual tour online
 - Food is excellent – food cost could be reduced by piggybacking our conference with other conferences for that week.
 - Most of the meeting rooms (4) are free because of the food costs.
 - Discussed comparing this conference with the 1968 conference.
 - Presidents' panel topics: the new drop policy; early college concept; and new classroom technology (blogging, Facebook, My Space).
 - A keynote speaker to discuss the violence on campuses was recommended.
 - Other possible workshop topics: emergency alert systems; text-messaging; panic buttons; TV monitors; and what students and parents want to know before they get to campus! Campus Cruiser and Connect Ed are 2 emergency systems that were used by various board members' colleges.
 - Emergency companies as vendors was recommended
 - Discussed that counselors lack training with traumatic events.
 - Conference flyers and trinkets were passed out for the conference.
- d) 2009 Conference: Carmen De Luna-Jones has been contacted to hold the conference in San Antonio. College Station, Austin, Tyler, Corpus Christi were mentioned.
- e) 2010 Conference: If San Antonio not in 2009 – maybe 2010 and Austin in 2009.
- f) Vacant Board Positions –
- g) Vacancies on the Board: Arnold Ramirez agreed to stay on. Carolyn Beck passed away; Cindy McAlister moved away,

Arnold Ramirez and Dr. Debbie Kelley are going off the board in October.

It was discussed putting the vacancies on the website; sending out an email to all of the members...directing them to the website. It was also discussed needing board members from other regions. Jean Metcalf made the motion that we would wait to fill the vacant positions until the conference.

h) Other Old Business - Dr LaRonda Ashford contacted TACTP about their conference. Donna McKinney indicated that after surveying their membership - there wasn't enough support to join us. Eddie Sandoval stated that they already meet with TCA. This issue will be revisited at the June meeting.

X. New Business

a) The passing of Carolyn Beck was discussed. Dr. Debbie Kelley suggested that we name one of the scholarships in her memory. Dr. Gaynelle Hayes thought it would be hard to always name a scholarship in her memory. John Baker suggested we put it into the conference brochure. Dr. James Engle, former JCCSPAT president, also passed away. It was mentioned that we also give him a memorial in the conference brochure. Mary Page and John Baker motioned and seconded that we have a memorial.

John Baker and Michael Farnell motioned and seconded that we send flowers or a memorial to a charity in memory of Dr. Vickie Geisel's mother's passing. Dr. Gaynelle Hayes asked if we could bump up the scholarship amount by \$100 to give the scholarship in her mother's memory. Lola Redmond moved that we move forward and Kathy Kelley seconded that we talk to Dr. Vickie Geisel first and then do whatever she wishes to memorialize her mother.

b) June board meeting: Austin and Houston were discussed. Kathy Kelley was going to contact her conference hotel to see if

they would give us a good rate for our meeting. June 26, Thursday and June 19, Thursday were discussed as possible dates. June 19th was decided as our meeting date. Times will be from 10-3PM.

c) Vacant committee positions: Arnold Ramirez is over professional development and Dr. LaRonda Ashford wants someone to work with him before he gets off the board so he can train them. Mike Scott volunteered for this position. Dr. Gaynelle Hayes is going to be the Legislative Rep. Research chair is open. Richard Vela is doing membership.

d) Other new business: Officer position is open—treasurer is coming open and John Baker would like to train someone for that. He has been the treasurer for 6 years. He'd like for someone to step in the next 2-3 months, before the conference. John Baker mentioned that Dr. LaRonda Ashford could appoint someone. Richard Vela stated that he would go ahead and serve as the new treasurer as well as work in membership.

XI Adjournment – by Dr. LaRonda Ashford at 1:55PM.